

NOW AVAILABLE VIEW & PAY YOUR ACCOUNT ONLINE!!

Visit our website at www.chandlercoop.com and click on account login

| When logging in for the first time click on | Chandler Coop |
|--|---|
| "register for a new one" | Register for Online Account Access Fill in the fields below to create login credentials for your account. Once you have registered for access, you will be able to log in each time you return to view the status of your account. |
| *The information needed to complete registration is on the monthly statement. The address is the street or PO BOX listed on the first line of the statement (don't enter the city, state or zip) | « <u>Return to login</u> Provide us with your customer number found on your statement. Customer number Provide line 1 of your address as it EXACTLY appears on your statement. This will help us identify that you are who you claim to be. |
| | Line 1 of your Address |
| | Enter your name, and [select a username/enter your email address]. |
| | Full name |
| Once logged into your account some of | Email address |
| the features include: | Create a password for your account. Your password must be at least 8 characters long, and it must contain at least one letter and one number. |
| *home screen—gives a general view of | Password |
| the account | Confirm password |
| * <i>make a payment</i> —once the payment | |
| options have been added to the funding | Optional - Cell phone |
| sources tab they will be shown here and | Create Account |
| available to use | |

*payment history—payments are shown here after they are processed

*current activity— the daily transactions will be shown in this tab

**statements*—monthly statements will be available to view or be downloaded

*tax statements- at the end of the year we will put the summary of the account here

*funding sources- the payment options of credit card, debit card and bank account draft (ACH) can be added here

**my settings*—this will show what your current address, phone number and email are. The password for the account can be updated under the login information in this tab

Any questions email Lisa Veldkamp lisa.v@chandlercoop.com or call Chandler office 507-677-2207

Slayton office 507-836-6185 Edgerton office 507-442-4971